Manatee Community Action Agency, Inc.



302 Manatee Avenue East Suite 322 Bradenton, FL 34208 (p) 941.827.2887 (f) 941.827.3001 www.manateecaa.org

Head Start

- Early Head Start
- Head Start
- Voluntary Prekindergarten

(p) 941.750.6667 (f) 941.746.7374

Resource Connection For Families

- Child Development Services
- Family Self-Sufficiency
- Healthy Families Manatee
- HIPPY
- Housing Counseling
- LIHEAP
- Weatherization
- Whole Child Project
- (p) 941.827.0188 (f) 941.827.0193 941.748.0617

July 19, 2011

Applicant: Manatee Community Action Agency, Inc.

302 Manatee Avenue East, Suite 322

Bradenton, FL 34208 Phone: 941.827.2887 x7711

Fax: 941.827.3001

Appellant: Parnell E. LaLonde IV

Appellant E-Mail: plalonde@manateecaa.org

BEN: 187473

Applicant number: 805089

CC Docket No. 02-6 CC Docket No. 96-45

Request for Review Request for Waiver

Decision letter: Funding Year 2011 From 471 Postmarked Outside of Window Letter

Decision being appealed:

On July 11, 2011 we received notification that our funding request was considered, "postmarked outside of window" making us ineligible to participate in the 2011 funding year. We would like to appeal this decision.

As background, on January 18th, 2011, the IT Manager and the individual responsible for managing our E-Rate applications and invoicing left the organization rather abruptly. It was not until March 28th, 2011 that we were able to find a suitable replacement for this position.

The existing staff was able to complete the Form 470 application but due to time constraints of their positions and lack of experience with the USAC process they were unable to do this before February 24th which would have allowed for a timely submission of the Form 471. They did complete the Form 470 on March 4th allowing them to begin working on our Form 471 on April 1st which unfortunately is outside the filing window. A "Request for extension of time" to extend the Form 471 filing period was submitted to the FCC on April 4 (Confirmation number: 201144661855 *See Attached).

Manatee Community Action Agency has received the Schools and Libraries services the past two years and it has provided a key benefit to the success of our Head Start program in allowing us to bring technology and improved levels of instruction and resources our all our children.

Thank you for your time and consideration. I look forward to hearing a positive response soon and look forward to the opportunities this program will provide for our children again this year.

Parnell E. LaLonde IV

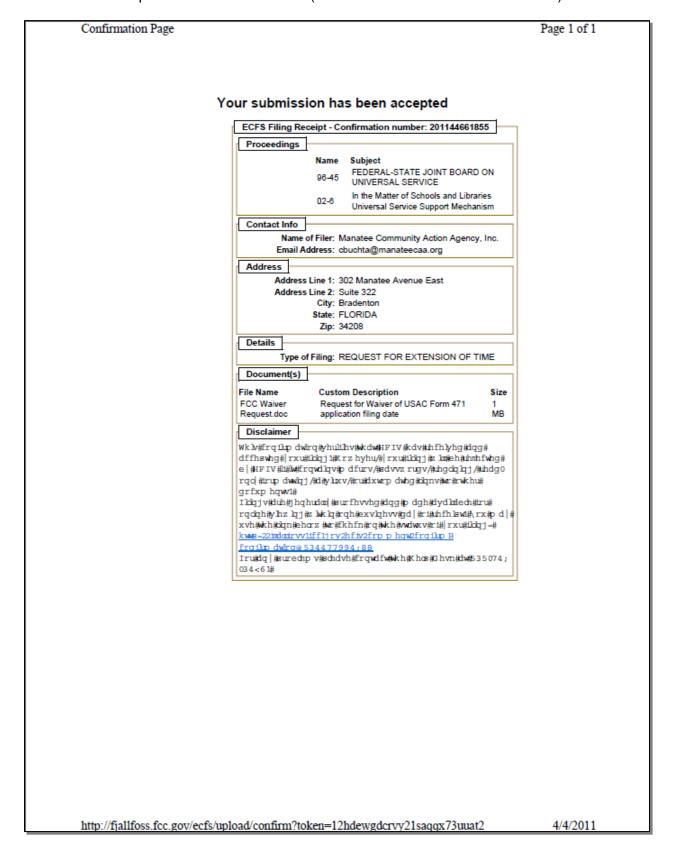
Information Technology Manager

Enclosures (2)

Sincerety,

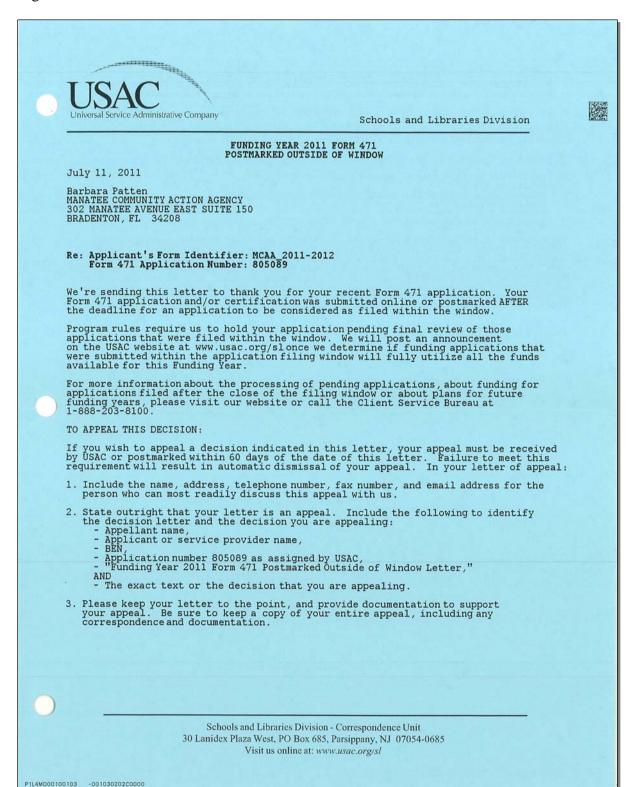
Manatee Community Action Agency, Inc.

Request for extension of time (Confirmation number: 201144661855) confirmation



Manatee Community Action Agency, Inc.

USAC letter regarding funding year 2011 Form 471 postmarked outside of window Page 1 of 2



Manatee Community Action Agency, Inc. USAC letter regarding funding year 2011 Form 471 postmarked outside of window

Page 2 of 2

 4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision. 5. Provide an authorized signature on your letter of appeal. To submit your appeal to USAC by email, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt. To submit your appeal to us by fax, fax your appeal to (973)599-6542. To submit your appeal to us on paper, send your appeal to: Letter of Appeal Schools and Libraries Division - Correspondence Unit 30 Lanidex Plaza West PO Box 685 Parsippany, NJ 07054-0685 You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 	
To submit your appeal to USAC by email, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt. To submit your appeal to us by fax, fax your appeal to (973)599-6542. To submit your appeal to us on paper, send your appeal to: Letter of Appeal Schools and Libraries Division - Correspondence Unit 30 Lanidex Plaza West PO BOx 685 Parsippany, NJ 07054-0685	
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Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your	
appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.	
Schools and Libraries Division Universal Service Administrative Company	
Schools and Libraries Division/USAC Page 2 of 2 07/11/2011	